



Shed (New Pre-Fab)

Description

This guideline is used when installing a new pre-fab shed on a residential property.

To apply, use the “Shed - New or Moving on the same site” application on the CSS portal. Select the “New Shed” option for type of work.

Who Can Apply

General Contractor (CGC), Building Contractor (CBC), Residential Contractor (CRC), Owner/Builder, or Tenant.

Required Documents – always required

- Site Plan
- Design Drawings and Tie Down Specs
- Impervious Surface Calculation Worksheet
- Burrowing Owl Gopher Tortoise Affidavit

Conditional Documents – may be required, subject to the details of the parcel and the scope of work

- Notice of Commencement
- Eagle Management Affidavit

Owner/Builder Documents

- Owner/Builder Affidavit

Private Provider Documents

- Notice to Building Official of Use of Private Provider
- Private Provider List of Building Inspections, if using plans review
- Private Provider Plan Compliance Affidavit, if using plans review

Review

- Building
- Zoning
- Floodplain, if applicable
- Environmental, if applicable



Inspections

- Inspections vary, subject to the details of the scope of work
- Notice of Commencement, if applicable
- Tie Down Final
- Debris, if using private provider
- Private Provider Compliance Report, if using private provider

Additional Notes

The concrete slab for a shed must be permitted separately.